



We welcome all parents and interested community members to our meetings - please feel free to come along and ask any questions.

[Waitara parents: supporting your child's school experience](#)

Meeting: Waitara Public School P&C Meeting 2, Term 3, 2023

Chaired by: Su Anne (President)

Attendance:

Attendees		Group	Attendees		Group
Dany Fitzgerald	Prin	WPS	Joshua Quinn	JQ	P&C
Maria Kortekaas	Dep Prin	WPS	Cassandra Patton	CP	P&C
Su-Anne Foo	SF	P&C	Divya Raj	DR	P&C
Amy Hill	AH	P&C	Ed Bury	EB	P&C
Samantha Duque	SD	P&C	Madhavi Sunkara	MS	P&C

Apologies: Irene Zou, Shwetha Sripad

Location: Staff Room

Date and time: Opened at 9:35am on 8th September 2023

Minutes by: SD

President WaitaraPublicSchool@pandcaffiliate.org.au

Secretary waitara-pca@outlook.com

Treasurer waitara-pca.treasurer@outlook.com

Uniform shop waitara-pca.uniformshop@outlook.com

Fundraising team waitara-pca.fundraising@outlook.com

1. WELCOME

SF declared a quorum and welcomed members to the meeting.

2. MINUTES FROM PREVIOUS MEETING

That the minutes of the 9.8.23 General Meeting be accepted as true and correct.
Carried (Moved by AH, 2nd by CP)

3. BUSINESS ARISING

a. Portable PA systems

Quote received from Soundgear Australia (\$4,817) for 2 systems, including microphones and covers, to be used for morning lines messages for Stage 2 and Stage 3 as well as Friday sport offsite.
Motion to approve this purchase for the school.

Carried (Moved by SF, 2nd by AH)

b. Street library kit.

Kits have been assembled and given to two parents to decorate.

4. CORRESPONDENCE

BBQ used at TOM event (27th August) broke down and had to be replaced before Father's Day breakfast (1st September). Emergency purchase and collection was made by the school, with thanks.
Motion to reimburse.

Carried (Moved by SF, 2nd by DR)

P&C Federation has invited comment on how well the NSW Department of Education has implemented the 2019 Disability Strategy – please send comments to mail@pandc.org.au by Monday 11 September 2023, 5:00pm AEST.

5. REPORTS

Treasurer's Report (JQ)

Overview – 1 Oct 2022 to 4 September 2023 (FY23 YTD)

- 1. Uniform Shop Sales \$127.3k
- 2. Uniform Shop Cost of Sales (\$97.9k)
- 3. Trading Profit \$29k
- 4. Fundraising Revenue \$16.7k
- 5. Fundraising Costs (\$14.6k)
- 6. Fundraising Profit \$2k
- 7. Bank Account Balance \$152k
- 8. Inventory on Hand \$122k
- 9. Accounts Payable \$142

Key Highlights

End of Financial Year approaching, so will engage the auditors and conduct stocktake.

Uniform Shop Report (CP)

The uniform shop has been quiet for almost 2 months so we have taken this time to organise all stock in store. Thank you, Karla, Divya, Cynthia and Cassandra.

Summer uniforms are available from this week onwards. We have stocked up the store keeping Kindy 2024 in mind.

We will be open on the 2 Kindy orientation days in October so that we can familiarise the Kindy parents and sell the uniforms as well.

Our annual stock take will be at the end of September before we close for the term.

Community Garden (SF)

No volunteers are needed this semester, but happy to provide support when needed. Teachers and students have been planting the beds and caring for the garden.

Fundraising (AH and SD)

Tournament of the Minds

- Parents and students across the Sydney North region attended and supported the 2023 TOM sausage sizzle, held from 9am to 1.15pm on Sunday 27th August, this year also offering drinks, soup and lollies.
- Catered for 500 serves, 350 sold. Drinks not popular despite prior year requests. May need to better estimate student/parent attendance next time.
- Using the canteen worked well; easier in terms of set up and access to a sink and fridge, but further signage required.
- Total revenue \$1,478, Total cost \$1,382 => Profit of \$96.
- Thanks to our team of 16 parent volunteers, led by Amy Hill.

DF noted that Waitara PS has been confirmed as a voting venue for the Voice Referendum

Action: P&C to consider hosting a BBQ on October 14th to sell off leftover stock.

Father's Day Events

Father's Day BBQ – Friday 1st September

- Parents and students invited to a breakfast BBQ from 7.30am to 9am.
- Posters were great. Band was a huge hit, kept people entertained whilst waiting in line. Happy atmosphere with children enjoying the company of their dads, granddads and carers.
- Aim was for 700 serves, sold 550-650 serves. Egg and bacon rolls almost sold out, beef sausages most popular. Offered leftovers from TOM, including drinks and 150 sausages.
- Total revenue \$1,777.50, Total cost \$991 => Profit of \$786.50
- Thanks to our team of 22 parent volunteers, led by Amy Hill.
- Special thanks to Ed Bury for design of the flyers and posters.

Father's Day Stall – Thursday 31st August

- All students invited to purchase a gift for Father's Day. Approximately 1365 items were sold at an average selling price of \$3.50.
- Four volunteers helped with stock receipt and sorting, and twenty volunteers ran the stall in four shifts from 8.45am until 1.30pm.
- Event publicised via Sentral and posters around the COLA, met with general excitement and enthusiasm. Still had parents and students unaware/forgetting to bring money.
- Total revenue \$4,438, Total cost of goods sold \$3,934 => Profit of \$504.
- Thanks to our team of 24 parent volunteers, led by Su-Anne Foo and Samantha Duque, to staff for working the stall around 'El Kid', and to our Yr 6 helpers – Sarah, Julian and Artin.
- Special thanks to Ed Bury for design of the flyers and posters.

MK requested that push note requests be copied to the school executive as well as the office, so staff can be informed and reminded of upcoming events.

Action: P&C to cc principals into event-related correspondence with the office

NSW Teacher Appreciation Day

- P&C will arrange morning tea/similar for staff on Friday 27th October.

Principal's Report

- Thank you to the parents who dedicated their time for the Father's Day BBQ and the stall.
- Thank you for running the BBQ Supporting Tournament of Minds.
- 2023 Staffing: looking at Expressions of Interest so we can lock in our temporary teachers for next year.
- PBL Exhibition of learning 4.30-6pm and 5.30-7pm, expected to stay.
- Arts Alive will be at the Opera house on Monday, Primary Proms at the Town hall. We have two Choirs performing. Waitara Singers and Junior voices. Thank you to Mrs Bell, Mrs Argent, Miss Owen and Jemima Secombe who took the students to these events.
- TTFM data collected we will be sending out the survey soon to parents in early term 4.
- Year 6 check in assessments starting this week and will go over the next two weeks.
- We are so pleased our knockout Cricket team is through to the final – thanks Mr Levy!
- Super excited about our Parent Expo, 18th October. This has been organised by our AP Wellbeing, Lisa Lloyd.
- We have a few items that we would like P&C to cover in regards to funding. Please see below.
- HZSS T-shirt. The students are requesting a separate shirt for HZSS. It would be purchased by the students participating.
- Tell them from Me survey – results presented by DP Maria Kortekaas.
- Referendum BBQ. Would the P&C like to have a BBQ?
- School disco. We are happy to run it, DJ is booked. Would P&C organise ticketing and snacks? \$10-\$12.

Funding requests

- 5 handball courts \$13,500
- 2 external speakers for sport on oval \$4,800
- Ladybird Cameras for classrooms \$5,900

- Chicken Coop \$800
- Mural images on library entrance approx. \$15,000
- Shade sail over southern end of Top Green \$TBC
- Outdoor stage and seating at southern end of Top Green \$TBC

Motion to approve \$80,000 in funding for the school towards these initiatives.

Carried (Moved by AH, 2nd by JQ)

6. GENERAL BUSINESS

Multicultural Co-ordinator position still vacant.

Action: P&C to issue another call for volunteers, including an outline of key tasks

Next Meeting

❖ **Wednesday 1st November 2023, 7pm, via Zoom**

Meeting Closed 11.05am