



We welcome all parents and interested community members to our meetings - please feel free to come along and ask any questions.

[Waitara parents: supporting your child's school experience](#)

Meeting: Waitara Public School P&C Meeting 2, Term 2, 2023

Chaired by: Amy Hill (Vice President)

Attendance:

Attendees		Group	Attendees		Group
Dany Fitzgerald	Prin	WPS	Minhua Lam	ML	P&C
Kate Barrat	Dep Prin	WPS	Shadow He	SH	P&C
Amy Hill	AH	P&C	Shwetha	S	P&C
Samantha Duque	SD	P&C			
Shwetha Sripad	SS	P&C			

Apologies: Su-Anne Foo, Josh Quinn, Irene Zhou, Cassandra Patton, Stephanie Bury, Jane Aye Yin

Location: Staff Room

Date and time: Opened at 9:30am on 16th June 2023

Minutes by: SD (Joint Secretary)

President WaitaraPublicSchool@pandcaffiliate.org.au

Secretary waitara-pca@outlook.com

Treasurer waitara-pca.treasurer@outlook.com

Uniform shop waitara-pca.uniformshop@outlook.com

Fundraising team waitara-pca.fundraising@outlook.com

1. WELCOME

Acknowledgement to Country

AH declared a quorum and welcomed members to the meeting

2. MINUTES FROM PREVIOUS MEETING

That the minutes of the 17.05.23 General Meeting be accepted as true and correct

Carried (Moved by SS, 2nd by AH)

3. BUSINESS ARISING

a. Zoom Licence – due for renewal 23 June 2023. Annual fee of \$125 incl GST.

Carried (Moved by SD, 2nd by ML)

b. FCW invoice – SD update

- There has been no substantive response from FCW regarding P&C feedback on the Year 6 jackets. Invoice remains unpaid.

Action Item: SD and SS to close the matter by end of next week.

4. CORRESPONDENCE

Waitara PS and P&C history – AH update

- AH reported that Mari Metzke is documenting the history of the P&C and their advocacy for Waitara PS, including buildings, equipment and facilities.
- Kate Barrat shared the existing publication, *History of Waitara PS, 1927 to 1987*, noting that it may contain additional/corroborating information.
- Kate also noted that Waitara PS will celebrate its centenary in 2027!

AH mentioned the next P&C project could be road safety. There is an increasing need to lobby Council/Service NSW for changes to the road network around the school (e.g. additional pedestrian crossings, speed/red light cameras at high-risk intersections, extended crossing times before and after school). Unfortunately, accident/incident data is a key criteria, so we encourage the community to formally report any near misses.

Action Item: AH to request a link to the historical work on Sentral or in the school newsletter.

5. REPORTS

Treasurer's Report (AH on behalf of JQ)

Overview – May 2023

1. Uniform Shop Sales \$30,447
2. Uniform Shop Cost of Sales (\$20,638)
3. Fundraising – Father's Day stock purchased
4. Bank Account Balance \$190,843
5. Inventory on Hand \$105,590
6. Accounts Payable \$19,189

Key Highlights

- Uniform Shop accepting NSW Back to School Vouchers in store (up to 3 x \$50 vouchers per child) - finishes 30 June!

- Instore – 2nd Register in action
- Fundraising – Mother's Day stall held in May (Profit \$575)

Uniform Shop Report (SS)

Its BAU with winter uniforms at the uniform shop.

Year 6 Jackets

Year 6 jackets were delivered to students on 29th May. There were issues with the supplier delaying the shipment and all the jackets were 'upsized' by the supplier. Members of the P&C who are year 6 parents as well mutually decided that the jackets would be given out with the option of refund. 95% of the students have kept the jacket and are happy with it. P&C and the uniform shop regret the delay and the messy situation. Year 6 jackets have been ordered on a no profit/no loss basis.

NSW Back to School Vouchers

These are valid only until end of June 2023. A reminder has been published on Sentral. The vouchers can be used to buy summer uniforms in advance. Please keep in mind that all uniforms can be exchanged/returned up to 15 days only. Request families to size up accordingly as we cannot accommodate any exchanges in September for the uniforms bought now using the vouchers.

Thanks to Karla, Divya and Cassandra for helping at the uniform shop every single week and Samantha for all the help in Year 6 jackets.

Community Garden (SH)

Wednesday Mornings

Volunteers continue to attend every Wednesday morning, but there has not been much to do! Winter has slowed growth, and the students and teachers have been maintaining the garden very well during school time.

Street Library

Two street library kits have been purchased. They are flat packed and assembly is required. Once assembled, each library kit needs to be painted so that the library is protected from the weather elements. More information to follow in Term 3.

Action Item: SF to arrange collection of the kits from the Street Library office in Newtown by end of Term 2.

Fundraising (AH)

Spirit Week – from 19th June

The P&C will be having a mini-fundraiser in support of school spirit!

- Sales will be online via the Uniform Shop website (no physical stall)
- Flyer has been updated and items will sell at \$15 each

- Jocelyn has put in a re-order for the tea towel with the previous supplier, as current quantity available is only 98 pcs.

Action Item: SF to send flyer to school and request for a push alert via Sentral

Father's Day Events

Father's Day Stall – Thursday 31st August

- Stock has been ordered and arrived at school last Friday. It will be stored at the uniform shop until the stall day.
- Event to be run as per Mother's Day stall.

Father's Day BBQ – Friday 1st September

- AH to lead, event to be run as per 2022, but use the canteen area to cook and serve.

Tournament of Minds

- Confirmed date is Sunday 27th August 2023.
- Event to be run per 2022, but use the canteen area to cook and serve.

Also noted a BBQ will be held for the Exhibition of Learning in Term 3, Week 9 on Thursday 14th September. To be discussed further at the next meeting.

Principal's Report

- **Semester 2 Reports** will be emailed out in week 10
- **Wall murals** · Two images provided to the P&C showing the two designs for wall murals. Hall wall in the outside walk way and outside the main toilet block.
- **Split classes** – our apologies for the split classes. We are struggling to get casuals. It is a very real, daily issue for us.
- **Spirit week** is happening next week, many great activities organised to uplift our students' spirits.
- **New Syllabus** · The AP C&I's have been working with staff in the implementation of this. All current TPL is focused on the new English and maths syllabus.
- **OC Test** is in Term 3, Week 2, off site.
- **School Bytes** is working well, interested in feedback from families. Bulk payment is available if logged into the online portal.

6. GENERAL BUSINESS

- **Multicultural wall** · A parent has volunteered to assist in setting up the multicultural board in Term 3, for the month of July.
- **HZSS** · Parents are welcome to come along and support the HZSS teams at their inter-school matches every Friday! Suggested wider communication via Sentral/school newsletter.

- **Zone events** · P&C will assist in organising parent volunteers for Zone events (Swimming, Athletics and Cross-Country).
- **P&C support of SRC initiatives** · **1) School Disco** Tuesday 31st October, Halloween Theme. P&C to assist with catering for the event **2) HZSS Uniforms** P&C to make preliminary enquiries.

Next Meeting

❖ **Wednesday 9th August 7:00pm**

Meeting Closed 10.39am