



## **Minutes of General Meeting**

Held on Wednesday 20th September 2019 at 9.30am in Waitara Public School staff room

### **Meeting Opened at 9.40am**

#### **Opening and apologies**

Nick Berman opened the meeting and welcomed everyone.

#### **Attendance:**

Nick Berman, Michelle Wigglesworth, Amy Hill, Zdena Pethers, Manish Sharma, Dany Coelho, Kate Barrat, Marianne Aberline.

#### **Apologies:**

Daniella Cardoso Duarte, Jocelyn Loughnan, Jacqueline Simpkins, Donna Breslin, Suruchi Nahata, Siddharth Samant, Nathalie Almenara del Solar, Jack Liu.

#### **Minutes recorded by: Nick Berman**

- **Minutes of previous meeting**

Motion that the minutes of the General Meeting be received and approved.

Moved: Amy Hill      Seconded by: Michelle Wigglesworth

- **Matters arising from minutes**

None

### **President's Report**

The end of Term 3 is fast approaching.

The Father's Day stall and BBQ was a great success. While the takings of the did not match past year's, it is good to know a lot of stock is available for next year, safely stored in the uniform shop. The takings from the BBQ were significantly higher than last year.

It was great to see the school community come together and we should note the outstanding support received on the day from the teaching staff, from the Principal down.

It was also great to see the Principal out on a Sunday to support the Concert Band who won first prize in the competition that took place at Chatswood High School. Indeed, we should all be very proud of what Waitara Public School continues to achieve in the field of music.

The uniform shop has continued to perform extremely well. There will be a couple of important items to consider in relation to the uniform shop moving forward relating to pricing and the new POS.

Nick Berman

President

### **Uniform shop sub-committee**

Daniella and her team have swapped over the winter stock for the summer stock and did a thorough count of all winter items before sealing in boxes for storage at the back of the shop.

Preparations are underway for the Kindy and OC orientations which will occur next term.

In preparation for our next financial year and planning ahead for the Uniform Shop I would like to propose the following prices increases. It is relevant to note that we have not increased prices of Uniforms for many years as we always aim to keep the Uniform costs down as low as we can for our families.

<b>ITEM</b>	<b>Current</b>	<b>Proposed price</b>
BOYS sky short sleeve polo with crest	\$28	\$30
BOYS grey shorts	\$22	\$24
GIRLS Navy Shorts ( <i>alternative to dress</i> )	NEW	\$24
GIRLS summer dress	\$50	\$52

Thank you

Jacqueline Simpkins

Uniform Shop Convenor

Motion moved by Nick Berman, second by Michelle Wigglesworth to approve the new pricing structure proposed by the convenor. CARRIED UNANIMOUSLY.

Motion moved by Nick Berman, second by Michelle Wigglesworth to approve the Action Plan to implement the new POS for the uniform shop proposed by Nathalie Almenara del Solar. CARRIED UNANIMOUSLY.

## **Fundraising Committee Report**

It goes without saying that the Father's Day BBQ and Father's Day Stall created a lot of buzz within our Waitara school community. The BBQ was a great success with many people showing their support by pre ordering their Breakfast BBQ preferences. We also had a lot of people showing up that morning drawn in by the tantalising BBQ aromas not to mention the additional kick starts by our friends Ketema @ Awesome Coffee.

It was lovely to see our Principal Dany Coelho and Deputy Principal Marianne Aberline and a few other teachers lending their helping hands and getting in the Breakfast BBQ spirit serving our families and helping our P & C BBQ Team, Nick, Amy & Jack. Thank you to all those people who showed interest even when we had sold out and Thank you to all those who kindly offered to assist the busy staff especially when the rain was constant.

The Father's Day stall was delightful. There were so many sweet faces wanting to purchase gifts for their Dads. Despite seeing the brochures prior, the wide selection and good prices of gift items, made the experience much more fun. The Teachers were a tremendous help in bringing their classes down to the stalls and despite the relentless rain, no spirits were dampened.

It was my pleasure to work along side so many generous volunteers and P & C members on the day at the stall. Nathalie, Sasha, Neetu, Jocelyn, Olga, Grace, Sue, Donna M, Daniela, Jyoti and Gurlyn your time and efforts were so appreciated, thanks for everything you did.

In fundraising financials and stock, we ordered new items and used all new stock at the stall this year without using any left over from last years 2018, 2017 Father's Day items.

Thank you all for your support to our School and to the P & C.

Kind regards

Donna Breslin

P & C Fundraising Convenor

## **Sport sub-committee**

The convenor briefing outlined the proposal for a new sports shirt.

## Treasurer's Report

<b>Father's Day 2019</b>		
<b>STALL</b>		
cash Sales		\$ 3,711.25
<b>BBQ</b>		\$ 989.56
Cash Sales	\$ 315.90	
FlexiSchool BBQ	\$ 673.66	
		\$ 4,700.81
<b>Expenses - STALL</b>		\$ 7,101.00
Crown Concepts	\$ 983.40	
Moon & Back	\$ 1,660.00	
Smart Gift	\$ 1,052.00	
Greenborough Gifts	\$ 3,405.60	
<b>BBQ</b>		\$ 335.15
Coles	\$ 116.15	
Coles Online	\$ 219.00	
<b>Profit/Loss</b>		<b>-\$ 2,735.34</b>
<b>As of today bank balance</b>		
P&C	\$ 8,216.75	
Uniform Shop	\$ 46,844.49	
Reserve	\$ 129,187.74	
Total Available fund		<b>\$ 184,248.98</b>

## Principals Report

### The Build

Parking changes on Myra going ahead on the 30<sup>th</sup> September. I put an article in the newsletter.

Progress is going extremely well. Topping ceremony next week to celebrate completing the top of the building.

### Parent Survey

We need your feedback- please complete the survey it will assist us with our vision statement for the new build.

### Visit to Anzac Park PS

Staff had the opportunity this week to visit Anzac Park Public School. A new department build with open flexible learning spaces. Visiting other schools is an important part of our process for preparing staff to work in a more open flexible environment.

### **Newsletter**

We are concerned that the newsletter is not being read particularly because there is a great deal of work that goes into it. Our Facebook and alerts get more hits. For example, the survey went out in the newsletter and only 9 parents responded. When we sent out the alert, we reached more people. This also occurred when we were surveying for Facebook. What would you think if we communicated more on Facebook and through the Schoolzine app?

### **Spring has sprung mufti day!**

SRC money raiser next term Thursday week 2 to raise money for the community garden.

### **Ensembles Evening**

We are looking forward to seeing our parents there tomorrow at Barker College.

### **Kindy enrolments.**

We are currently up to 127 and climbing.

### **Job vacancies**

We are currently filling 5 jobs by the end of this term. We have 3 jobs running from panels and 2 staff have been transferred in that will commence next year.

### **Canteen Tender**

The advertisement went in the newspaper last week for our canteen tender we have had a few people requesting the package so far.

Dany Coelho

Principal

**Motion moved by Nick Berman, second by Michelle Wigglesworth to receive and approve actions taken by the various P & C committees as reported. CARRIED UNANIMOUSLY.**

### **Correspondence**

**Items received:** None

**Motions of which notice has been given**

- Nil

**General Business**

A reminder that the following positions will be available at the upcoming Annual General Meeting:

- President
- Vice-president
- Uniform shop convenor.

**Meeting Closed at 10.20am**