



We welcome all parents and interested community members to our meetings - please feel free to come along and ask any questions.

Waitara parents: supporting your child's school experience

Meeting: Waitara Public School P&C Fri 18th March 2022, 9.30am

Chaired by: Amy Hill

Attendance:

Attendees		Group	Attendees		Group
Dany Coelho	Prin	WPS	Su-Anne Foo	SF	P&C
Jaclyn Bedwell	Dep. Prin	WPS	Bona Uwera	BU	P&C
Amy Hill	AH	P&C	Samantha Duque	SD	P&C
Shwetha Sripad	SS	P&C	Peyvi Holod	PH	P&C
Jocelyn Loughnan	JoL	P&C	Annabelle Silveira	AS	P&C
Joshua Quinn	JQ	P&C	Irene Zou	IZ	P&C
Alexandra Quinn	AQ	P&C	Erina Wilkey	EW	P&C
Natalie Tevet	NT	P&C	Shaveta Singla	SSi	P&C
Chaitra Rajashekar	CR	P&C	Jialei Pei	JP	P&C
Uddhav	Udd	P&C	Ting Yu	TY	P&C
Kunale Abhale	KA	P&C	Yu Guo	YG	P&C
Yeganeh Gholi Pour	YP	P&C	Janice Foo	JF	P&C
Tanaya Berde	TB	P&C	Minhua Lam	ML	P&C

Apologies		Group
Jack Liu	JL	P&C

Location: Waitara PS Staff room and Zoom

Date and time: Opening at 9:40am, 18th March 2022

Minutes by: Su-Anne Foo (Secretary)

1. Welcome

AH declared a quorum and welcomed members to the meeting.

2. Minutes from Previous meeting

That the minutes of the 16.02.2022 General Meeting be accepted as true and correct.

Carried (Moved by JoL, 2nd by SD)

3. Business arising

- Update on P&C Banking accounts 3rd Signatory for Waitara P&C – complete.
- Appointment of Positions:
 - Assistant Secretary - Shivani Ruikar
(Carried JoL, 2nd by AH)
 - Community Garden Convenor - Erica McKay
(Nominated by herself, 2nd by AH)
- Canteen survey results - there were 144 parents participated in this survey. There was some feedback that the price was expensive and the food portion was too small. We should be mindful that global food cost is rising due to unavoidable factors such as the weather, supply chain issues etc. There is some good feedback to our canteen operator such as providing lunch with 2 size options and include a couple more vegetarian options. The result data has been attached in the minutes.

4. Correspondence

- BASC transition to P&C - *TB update*. BASC license to operate as a not for profit care provider is expiring at the end of this year. Therefore, the BASC will come under the P&C umbrella and continue to provide affordable before and after school care to the parents at Waitara. We will be having a Zoom meeting with the P&C Federation next week to guide us on the paperwork.

5. Reports

Treasurer's Report - JQ

Report for the month ended Feb 2022

1. Uniform Shop Sales \$23,027
2. Uniform Shop Profit \$6,083
3. Fundraising - Tea towels sales \$144
4. Bank Account Balance \$103,691
5. Inventory on Hand \$103,992
6. Accounts Payable \$4,340

Uniform Shop Report – IZ

Sales until date - 46 k

- The uniform shop is open for parents from last week. We have been processing online orders simultaneously. Winter uniforms are now available to purchase.
- We are in the process of setting up our own uniform shop website. We will be rolling this out soon after testing. Flexischools will not be used for online orders after this is live.
- We have donated about 6 cartons of uniforms to our second hand shop for recycling at Worn up. Worn Up up-cycles non-wearable uniforms and turn them into new things. We encourage parents to donate all old uniforms (purchased from us) to the uniform shop. If they are in good condition, we resell it, else we will recycle it.
- Thank you Helen, Yolanda for helping us at the shop!

Fundraising Committee Report

- **Harmony Day** – *AH update*. Harmony Day wristbands are available to purchase thru Flexischool and the funds collected will be donated to World Vision.
- **Easter Fundraiser** - *SF update*. The P&C will be having a fun activity called “Guess How Many eggs?” There will be a container filled with chocolate eggs of different shapes and sizes, and the children will need to buy tickets to guess the eggs.
- **Mother’s Day** - *AQ update*. This Mother’s Day, the P&C is conducting a hybrid of online sale via Flexischool and in person store for those who miss the opportunity to purchase online. There will be 4 themed gift packages for Mother’s Day that are available for sale via Flexischool. Items purchased online will be distributed to students in Term 2.

Community Garden - none.

Principal’s Report - Prin

- Pulse alive concert – attended by the Deputy Jackie Bedwell and Myself. So excited to see the students be able to sing and participate. Thank you Jenny Bell and Vanessa Argent for taking them.
- Still have a problem with parents and the kiss and drop Parents not following instructions. I have tried to get council or Police to attend. Parents are still covering the intersection making it unsafe for our students crossing at the lights. I have spoken to numerous parents and waved them to go around the block.
- School Evacuation last Tuesday and flooding this Friday. This is a result of poor plumbing with the fire hydrant system failing when tested. The seal was faulty so flooding occurred in stairwell 2 and into numerous rooms nearby after a routine pressure and system check on Thursday 17th. The school still operated as per usual.
- Scripture has commenced. Many scripture teachers are unavailable due to Covid. So many students attended non-scripture. This week we had 800 students not attending scripture. Students can read and complete homework in non-scripture.
- NAPLAN practice starting soon.
- Harmony Day next week on Wednesday 23. We love the wrist bands “Everyone belongs at Waitara’ Students to wear their national dress or orange. Thank you to the P&C for organising this fundraiser.
- Check in assessment for year 4 and 6 students will be completed this term.
- School photos have been completed.
- Selective high school absentees. Selective high school test postponed due to the floods. We noticed a considerable amount of parents kept their children home to study. Students missed important learning at school. The home school liaison officer was notified.
- Easter hat parade will be run on the top green on the last day of this term.
- Parents can come for gold awards at their child’s assembly. Teachers will let parents know when the event is.
- Staff shortages and splits. We are so sorry but there is a shortage of casual teachers. Unfortunately, many staff are off with Covid or with a family member as they are a close contact.
- Athletics Carnival will run slightly differently this year because of how large our student’s population is. We will run a carnival for those confident in their ability to participate. Then later in the year we will run a whole school games day.

6. General Business

- Proposed survey for improving pedestrian access at both Palmerston Rd and Burdett St and Burdett, Jubilee and Derby St - *AH update*. It was proposed that the P&C could create a survey to improve the pedestrian access for these 2 intersections.
Carried (Moved by ML, 2nd by SF)
- Online permission notes - JQ shared that there are some occasions that the online permission note links weren't working smoothly. Dep. Prin Bedwell shared that the school is trialling this new system and they are familiarising with it as well. She'll liaise closely with the vendor on ironing out these glitches and will forward any feedback to the vendor.

Next Meeting

❖ **Wed 18th May 7pm via Zoom**

Meeting Closed at 10:30am

Questions

Responses **144**

Waitara Public School Canteen Survey

144

Responses

05:55

Average time to complete

Active

Status

...

[View results](#)

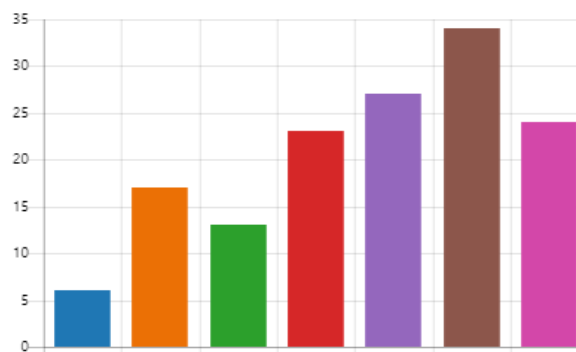


Open in Excel

1. In which year is/are your child/children?

[More Details](#)

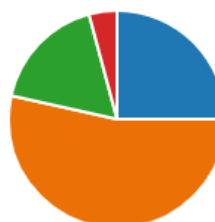
Kindy	6
Year 1	17
Year 2	13
Year 3	23
Year 4	27
Year 5	34
Year 6	24



2. How often do you use the canteen?

[More Details](#)

Occasionally	36
1 - 2 day per week	77
3 - 4 days per week	25
Everyday	6



3. What types of food do you buy from the canteen? (You can choose more than one.)

[More Details](#)

● Birthday Treat	20
● Recess	27
● Lunch	136
● Emergency Lunch	13



4. Please rate the Snacks provided by Canteen. (Ask your child / children for their opinions with the questions 4-14, 17)

[More Details](#)

[Insights](#)

129

Responses



2.91 Average Rating

5. Please rate the Hot Lunch provided by Canteen.

[More Details](#)

[Insights](#)

144

Responses



3.06 Average Rating

6. Please rate the Sandwich Bar provided by Canteen.

[More Details](#)

[Insights](#)

120

Responses



2.77 Average Rating

7. Please rate the Cold Bar provided by Canteen.

[More Details](#)

[Insights](#)

117

Responses



2.91 Average Rating

8. Please rate the Sushi provided by Canteen.

[More Details](#)

[Insights](#)

123

Responses



2.78 Average Rating

9. Please rate the Drinks provided by Canteen.

[More Details](#)

[Insights](#)

117

Responses



3.11 Average Rating

10. Please rate the Frozen Treats provided by Canteen.

[More Details](#)

[Insights](#)

123

Responses



3.20 Average Rating

11. How would you rate the Variety of food?

[More Details](#)

[Insights](#)

133

Responses



2.75 Average Rating

12. How would you rate the Healthy food choices?

[More Details](#)

[Insights](#)

134

Responses



2.94 Average Rating

13. How would you rate the Quality of food?

[More Details](#)

[Insights](#)

144



14. Do you think there are enough vegetarian options available currently?

[More Details](#)



15. On average, how much do you get to spend on your child's (children's) lunch each day?

[More Details](#)



16. Do you think the prices of items are fair?

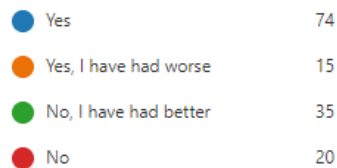
[More Details](#)

Insights



17. In general, does (do) your child (children) like meals/drinks prepared?

[More Details](#)



18. Do you have any suggestions on how your school should improve the canteen services at your school?

[More Details](#)

 Insights

98

Responses

Latest Responses

"low price"

"Use the extra serving counter (since the canteen has 3) because it ca...

"The snacks and juice boxes are expensive but the mains a reasonable...

34 respondents (35%) answered **food** for this question.



Feb 2022 Treasury Report (Month)

WAITARA PUBLIC SCHOOL PC ASSOC INC

ABN 88 887 884 129

For the month ended 28 February 2022

Prepared by UTA TAX

Contents

3	Executive Summary
4	Profit and Loss
6	Balance Sheet
7	Statement of Cash Flows - Direct Method
8	Aged Payables Summary

Executive Summary

WAITARA PUBLIC SCHOOL PC ASSOC INC For the month ended 28 February 2022

Overview - Feb 2022

1. Uniform Shop Sales \$23,027
2. Uniform Shop Profit \$6,083
3. Fundraising - Teatowells sales \$144
4. Bank Account Balance \$103,691
5. Inventory on Hand \$103,992
6. Accounts Payable \$4,340

Key Highlights

Profit and Loss

WAITARA PUBLIC SCHOOL PC ASSOC INC For the month ended 28 February 2022 Cash Basis

FEB 2022

Income

Trading Profit

Uniform Shop Sales

Clothing and Accessories Revenue	23,027
Total Uniform Shop Sales	23,027

Cost of Sales

Uniform Shop Cost of Sales	(16,944)
Total Cost of Sales	(16,944)

Total Trading Profit	6,083
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Fundraising Events

Fundraising & Events Income	144
Fundraising & Events Expenses	(810)
Total Fundraising Events	(666)

Total Income	5,417
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Other Income

Membership Fees	4
Interest Income	-
Total Other Income	4

Total Income	5,421
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Expenses

P&C Expenses

Bank Charges	-
Insurance	70
Total P&C Expenses	70

Uniform Shop Expenses

Bank Merchant Fees	43
Flexischool Charge [61051]	785
Total Uniform Shop Expenses	828

Total Expenses	898
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Profit/(Loss) before Taxation	4,523
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Donations Paid Out

Donation to Waitara PS	200
Total Donations Paid Out	200



	FEB 2022
Net Profit After Tax	4,523
Net Profit After Distributions/Dividends Paid	4,523

Balance Sheet

WAITARA PUBLIC SCHOOL PC ASSOC INC As at 28 February 2022

28 FEB 2022 31 JAN 2022

Assets

Current Assets

Bank Accounts

Business Cash Reserve #138	29,098	29,098
P&C Bank Ac#023	4,392	5,398
Uniform Bank Ac#103	70,201	57,932
Total Bank Accounts	103,691	92,428

Cash on Hand

Cash Drawer	400	400
Total Cash on Hand	400	400

Clearing Accounts	9,350	23,086
GST	2,157	3,104
Inventory on Hand	103,992	108,898
Prepayments	2,280	2,350
Trade Debtors	3,095	-
Total Current Assets	224,965	230,266

Non-Current Assets

Property, Plant and Equipment

Improvements	13,299	13,299
Total Property, Plant and Equipment	13,299	13,299

Total Non-Current Assets	13,299	13,299
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Total Assets	238,264	243,565
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Liabilities

Current Liabilities

Bank Overdraft	-	-
Credit Cards & Charge Accounts	86	86
Trade Creditors	4,340	16,772
Total Current Liabilities	4,426	16,858

Total Liabilities	4,426	16,858
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Net Assets	233,837	226,706
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Equity

Retained Earnings	233,837	226,706
Total Equity	233,837	226,706

Statement of Cash Flows - Direct Method

WAITARA PUBLIC SCHOOL PC ASSOC INC

For the month ended 28 February 2022

FEB 2022

Operating Activities

Receipts From Customers	25,334
Payments to Suppliers and Employees	(16,944)
Interest Received	-
Cash Receipts From Other Operating Activities	144
Cash Payments From Other Operating Activities	(1,991)
Net Cash Flows from Operating Activities	6,543

Investing Activities

Other Cash Items From Investing Activities	7,405
Net Cash Flows from Investing Activities	7,405

Other Activities

Other Activities	(2,685)
Net Cash Flows from Other Activities	(2,685)

Net Cash Flows

11,263

Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	92,828
Cash and cash equivalents at end of period	104,091
Net change in cash for period	11,263

Aged Payables Summary

WAITARA PUBLIC SCHOOL PC ASSOC INC

As at 28 February 2022

CONTACT	CURRENT	< 1 MONTH	1 MONTH	2 MONTHS	3 MONTHS	OLDER	TOTAL
Aged Payables							
Golden Leaf Uniforms	-	4,349	-	-	-	-	4,349
L W REID Pty Ltd	-	-	-	-	-	(9)	(9)
Total Aged Payables	-	4,349	-	-	-	(9)	4,340
Total	-	4,349	-	-	-	(9)	4,340